



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, KALIMPONG  
(NAZARATH SECTION)

E-mail – [dmkalimpong2017@gmail.com](mailto:dmkalimpong2017@gmail.com)

Tel – 03552256942, Fax – 0355225526

No: 52 /NIT/Nzt.

Dated: 23/12/2019

**Notice Invited Tender**

Rate quotation in sealed envelope is hereby invited from reputed agency, firm etc for making of PVC Elector Photo Identity voter Card. Quoted rate should be mentioned clearly.

Sl no.	Items Specification	unit	Price (in Rs)
1	Printing and making of PVC Elector Photo Identity voter card as per the specification given in the additional sheet.	Per pc	

**Terms & Conditions :**

1. Starting Date: Quotation will be accepted from 23/12/2019 at Nazareth Section, DM Office, Kalimpong, during office hours.
2. Closing Date: Quotation will be accepted up to on 03/01/2020 by 13.hrs.
3. Opening Date: Quotation will be opened on 03/01/2020 at 14.00 hrs.
4. The intended firm/agency must submit the quotation along with Photo Copy of current Trade License, I.T. Return, P.TAX Challan, and GST Registration Certificates. No quotation will be accepted without this document.
5. The intended firm/ agency must quote the rate of items as per given specification. GST, other charges, etc if any should be mentioned specifically separately, failing which no claim will be entertained at a later stage. The rate of them + taxes should not exceed the MRP (Maximums Retail Price). If subsequently found that the firm/ agency has supplied b the items at higher rates then the excess amount shall be recovered.
6. Incomplete specification offered by the intended firm/agencies will not be considered and liable to be rejected.
7. All items to be supplied to the office of the undersigned at the office of the District Magistrate, Kalimpong shall included free of transportation charges and other cost, if any.
8. The Acceptance of lowest rate should not be obligatory.
9. Correction/ Over Writing in the quotation paper must be avoided. However, if there is any correction in any place in the quotation paper, the same should be properly signed & tamped by the firm/agency. Otherwise the quotation paper may be treated as invalid.
10. No advance payment will be made.
11. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

12. Interested/intended suppliers should submit quoted rate within **03/01/2020 by 13:00 hrs.** in the office of the District Magistrate, Kalimpong in sealed envelope.

  
For District Magistrate  
For District Magistrate  
Kalimpong

Memo No 2184/1(4)/Nzt.

Date : 23.12.2019

Copy Forwarded for information and wide publicity to:

1. The Sub- Divisional Officer, (Sadar) Kalimpong.
2. The Treasury Officer, Kalimpong.
3. The District Information Office, Kalimpong.
4. Office Notice Board.

  
For District Magistrate  
For District Magistrate  
Kalimpong

A. Specifications for Cards:

1. Cards to be printed on PVC SHEET.
2. Card Size - 8.6 cm vertical and 5.4 cm horizontal with variation permissible of plus or minus 5%
3. Thickness - 0.6 mm to 0.8 mm.
4. Card should be round cornered.

B. Specifications for Security Printing:

Front Side:

1. Spiral Micro Letter line (EPIC) in art screen.
2. Three colour guilloche design.
3. The National Emblem with guilloche design for invisible printing which can be seen by ultra-violet light.
4. The National Emblem printed on the upper left hand corner and the logo of the Election Commission of India printed on the upper right hand corner in colour.
5. The words "Election Commission of India" in bilingual i.e. in English and Bengali on the top.
6. "Elector Photo Identity Card" in bilingual i.e. in English and Bengali below the words "Election Commission of India".
7. Space for colour photograph of the elector of size 3.2 cm (vertical) and 2.4 cm (horizontal).
8. An invisible alpha-numeric code to be in-built in card.

Back Side:

1. Relief tint of "Election Commission of India" in bilingual i.e. in English and Bengali.
2. The following notes to be printed in English and Bengali at the bottom:

Note:

1. Mere possession of this card is no guarantee that you are elector in the current electoral roll. Please check your name in the current electoral roll before every election.
2. Date of birth mentioned in this Card shall not be treated as proof of age / D.O.B. for any purpose other than registration in electoral roll.

C. Personalisation:

Front Side:

1. Coloured photo of the elector of size 3.2 cm (vertical) and 2.4 cm (horizontal) in the space provide for the purpose.
2. EPIC no. Of the elector printed in alphabets and numbers and also as a bar code.
3. Name of the elector in English and "Vernacular".
4. 'Relation name' printed in English and "vernacular".

Back Side:

1. 'Sex' printed in English and "Vernacular".
2. 'Date of Birth/Age' printed in English.
3. 'Address', printed in English and "Vernacular".
4. 'No. & Name of Assembly Constituency' printed in English and "Vernacular".
5. 'Part no. & name' in English and "Vernacular".
6. Scanned signature of Electoral Registration Officer'.

D. Image Specification and Lamination:

The photographs of the elector on new cards should be in sharp focus, of high quality with appropriate brightness & contrast and showing natural skin tones of the elector's face and clearly recognizable features with following resolution and size.

Details	Specification
Image Format	JPEG
Image Resolution	320 x 240 pixels (standard e-mail mode of Digital Cameras) in Colour Portrait mode in aspect ratio of 4:3
Image Size	3.2 cm Vertical x 2.4 cm Horizontal