



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE COLLECTOR : KALIMONG  
LAND ACQUISITION DEPARTMENT.

Memo No44./1 /L.A/2020

Date: 29-05-2020

**ADVERTISEMENT FOR DATA ENTRY OPERATOR**

The Land Acquisition Section of the office of the District Magistrate, Kalimpong invites application for the post of Data Entry Operator.

Qualification: A candidate must have a graduation degree in any discipline from any recognised university . A candidate having an additional computer diploma maybe preferred.

All applications should be submitted in the Land Acquisition Section of the District Magistrate, Office by 5 p.m. of 26<sup>th</sup> June '2020.

Typing Test and Interview will be conducted on 29<sup>th</sup> June '2020 starting from 11.00 a.m.

A consolidated salary of ₹11000.00 (Rupees Eleven Thousand only) per month will be paid.

The appointment is purely temporary in nature and will be co-terminus with the completion of work of NH 717-A or earlier.

Additional Details is available in the website of Kalimpong District ([www.kalimpongdistrict.in](http://www.kalimpongdistrict.in)). Application form (Form -A) can be downloaded from the District website or physically collect from the Land Acquisition Section, Office of the District Magistrate Office, Kalimpong.

For any query contact: Ph. No. Land Line 03552-255280  
Mobile No. +918250111184

For District Magistrate  
Kalimpong.

Memo No44./1(1) /L.A/2020

Date: 29-05-2020

Copy to :

1. The District Informatics Officer, Siliguri for publishing in the Kalimpong District website.

For District Magistrate  
Kalimpong.

FORM-A

APPLICATION FORMAT

Paste oneself  
attested  
recent  
passport size  
Photograph

Application for the post of \_\_\_\_\_

To,  
The District Magistrate,  
Kalimpong.

Madam,

In response to your Advertisement No. 44/12-A dated 29/05 2020, I have learnt that you are going to recruit candidate for Data Entry Operator (DEO) under Land Acquisition Section office of the District Magistrate, Kalimpong. I beg most respectfully to apply for the above post. My full particulars are given below for your kind consideration.

**1. Name of the Applicant (in block letters) :**

**2. Father's/Husband Name :**

**3. Address for communication :**

Village/Ward :

Post Office :

Block/Municipality/Corporation :

District :

Pin :

Mobile No. :

e-mail address :

**4. Permanent Address :**

Village/Ward :

Post Office :

Block/Municipality/Corporation :

District :

Pin :

Mobile No. :

e-mail address :

**5. Date of Birth :**

**6. Age (as on 01-04-2020) :**

**7. Sex (Male/Female) :**

**8. Category : (SC/ST/OBC/General) :**

**9. Nationality :**

**10. Religion :**

**11. Academic Qualification : (From Class X onwards)**

:2:

Sl. No.	Exam passed	Board/University	Year of passing	Total Marks	Marks obtained	% marks

**12. Professional/Technical qualifications :**

**13. Work experience.**

#### **Declaration**

“I solemnly declare that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of information being found suppressed/false/incorrect or if my ineligibility my candidature/enrolment will stand cancelled.”

**Place :**

.....  
Signature of the Candidate

**Date :**

**Note :** Applicants are directed to get along with self a valid I.D (Adhar/EPIC/Ration Card) along with the photocopy of Form-A on 29<sup>th</sup> June 2020.

Please enclosed self attested photocopy of the following documents with this application form :

1. Class X Certificate.
2. Class X|II Certificate
3. Graduation Certificate.
4. Computer Diploma/Qualification Certificate (if any).

**Candidates whose name start from A to G are to report at 11.00 a.m. H to O at 1.00 p.m. and P to Z at 3.00 p.m.**