



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, KALIMPONG
(NAZARATH SECTION)

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NIQ No: 67 /NIT/Nzt

Dated: 10/02/2021

Notice Inviting Tender

Rate quotation in sealed envelope is hereby invited from reputed agency, firm, etc. for supply of following items mentioned below for Conference Hall at Treasury Building, Office of the District Magistrate, Kalimpong for facilitating various Meetings and Conferences at the same. Quoted rate should be mentioned clearly.

Sl.No.	Items Specification	Quantity	Price (in Rs)
1	44 inch full HD TV (any of Samsung, Sony or LG)	2	
2	HP Desktop Computer (Intel I3/ 8GB/ 1TB, RAM 8GB)	1	
3	Wireless Keyboard	1	
4	Wireless Mouse	1	
5	UPS	1	
6	A Board containing National Emblem with State Emblem below it	1	
7	Attachable Plastic Capital Alphabets which reads as follows: KALIMPONG	1 each	

Terms & Conditions :

1. Starting date: Quotation will be accepted from **11.02.2021** at Nazareth Section, DM Office, Kalimpong, during office hours.
1. Closing date: Quotation will be accepted up to on **23.02.2021 by 1:00 PM**
2. Opening Date: Quotation will be opened on **23.02.2021 by 03:00 PM**
3. The intended firm/agency must submit the quotation along with Photo Copy of current Trade License, I.T. Return, P.Tax Challan. No quotation will be accepted without these documents.
4. The intended firm/agency must quote the rate of items as per given specifications. GST, other charges, etc., if any should be mentioned specifically separately, failing which no claim will be entertained at a later stage. The rates of them + taxes should not exceed the MRP(Maximums Retail Price). If subsequently found that the firm/agency has supplied b the items at higher rates then the excess amount shall be recovered.
5. Incomplete specification offered by the intended firm/agencies will not be considered and liable to be rejected.
6. All items to be supplied to the office of the undersigned at the office of the District Magistrate, Kalimpong shall include free of transportation charges and other cost, if any.
7. The Acceptance of lowest rate should not be obligatory.
8. Correction/Over Writings in the quotation paper must be avoided. However, if there is any correction in any place in the quotation paper, the same should be properly signed & tamped by the firm/agency. Otherwise the quotation paper may be treated as invalid.
9. No advance payment will be made.
10. The undersigned reserves the right to accept or reject any or all the quotations Without assigning any reason thereof.
11. Interested/Intended suppliers should submit quoted rate within **23.02.2021 by 01:00 PM** in the Office of the District Magistrate, Kalimpong in sealed envelope.
12. If the supplier fails to supply the items on due date and time the supplier will be debarred form participating in further Quotation/Tender.

For District Magistrate
Kalimpong

Memo.No. 1983/1(4)/Nzt

Dated: 10/02/2021

Copy forwarded for information and wide publicity to:

1. The Sub-Divisional Officer, Sadar, Kalimpong.
2. The Treasury Officer, Kalimpong.
3. The Post Master, Kalimpong Post Office.
4. Office Notice Board, DM Office Kalimpong.



For District Magistrate
Kalimpong